

## Huston-Tillotson University Alternative Teacher Certification Program

### Section I Program Admissions Process Entrance Requirements

1. Bachelor's degree from a regionally accredited institution of higher education that is recognized by one of the regional accrediting agencies by the Texas Higher Education Coordinating Board (THECB).
2. A minimum cumulative grade point average (GPA) of 2.50 or at least a C in the last 60 semester credit hours. If you earned a master's degree or higher, then the program will consider the GPA from your advanced degree.
3. Demonstrate content mastery in the content area for the certification sought by the applicant by meeting the prerequisite coursework requirements from the applicant's transcript or by submitting a passing score on the content examination through the PACT (Pre-Admission Content Test) TExES Program.
4. Demonstrate oral communication skills in the English language.
5. TOEFL iBT exam: If you hold an undergraduate or graduate degree outside of the United States, you may have to take the TOEFL iBT exam <https://www.ets.org/toefl>. The TOEFL exam measures your ability to use and understand English at the university level. It evaluates how well you combine your listening, reading, speaking and writing skills. The state of Texas mandates that an applicant for a Texas educator certificate must take the TOEFL exam and submit the following required scores:
  - Speaking 24
  - Listening 22
  - Reading 22
  - Writing 21
6. Three professional recommendation letters
7. Fingerprinting for Certification Applicants -Each participant is required to submit a criminal background report from the Texas Department of Public Safety (<http://www.txdps.state.tx.us/>). Applicants whose background checks are unacceptable will not be admitted to the HT ATCP. The employing school district and TEA will also conduct criminal background checks. \*Current employees of public-school districts are not required to submit the criminal background check. Proof of employment is required such as a copy of the District ID badge.
8. Interview: An ATCP admission interview (virtual face-to-face).

\*Participant may apply for a Contingency Admission during the final semester of their degree plan and submit a letter from your university confirming your enrollment and pending graduation date along with your application. (Currently this option is only available to graduate candidates of Huston-Tillotson).

\*\*TEA must evaluate all foreign transcripts approved agency. The detailed evaluation must include a translation and evaluation for all courses and degrees. In Austin, contact Foreign Credentials Service of America at 512.459.8428. Click below for the complete list of companies: [www.sbec.state.tx.us/SBECOnline/certinfo/forcredevalservice.asp](http://www.sbec.state.tx.us/SBECOnline/certinfo/forcredevalservice.asp)

\*\*\*The PACT is an alternative option for applicants that do not meet the program's GPA requirement. Applicants that seek this option must not be affiliated, or had prior enrollment, with another alternative teacher certification program. More information about the PACT is detailed below in the packet.