**Clinical Teaching Request and Checklist**

Fall placement application deadline March 1

Fall placement application deadline October 1

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_ HT ID \_\_\_\_\_\_\_\_\_

HT e-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alternate e-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ PPR practice exam date \_\_\_\_\_\_\_\_\_\_ score \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Content practice exam date\_\_\_\_\_\_\_\_\_\_ score \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ PPR exam date passed \_\_\_\_\_\_\_\_\_\_ score \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Content exam date passed \_\_\_\_\_\_\_\_\_\_ score \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_ Updated degree plan, signed by Advisor

 \_\_\_\_\_ “C” or better in all required EDUC, RDNG, and SEDL courses

 \_\_\_\_\_ “C” or better in all required major courses

 \_\_\_\_\_ No remaining semester credit hours

\_\_\_\_\_ Copy of current unofficial transcript Cumulative GPA \_\_\_\_\_

\_\_\_\_\_ 30 hours of field experience (include documentation) If you are scheduled to participate in clinical teaching during a Spring semester you are required to perform your 30 hours in the fall semester prior to experience first of the school year activities.

[19 TAC §228.35(e)(4)]

\_\_\_\_\_ Proof of membership in professional organization that provides liability insurance

\_\_\_\_\_ Placement preferences only (no guarantees)

 Grade level \_\_\_\_\_\_\_\_\_\_ Subject \_\_\_\_\_\_\_\_\_\_

 District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Area preference \_\_\_\_South of the river

 \_\_\_\_North of the river

By signing below, I affirm that I understand student teaching requires 12 weeks of full-day attendance, and I agree to adjust my schedule accordingly so that participation in any activity (such as athletics, band, choir, or employment) will not necessitate my absence from student teaching at any time.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_