



Assistant/Associate Professor Management

Responsibilities: Responsible for contributing to the Department of Business Administration at Huston-Tillotson University through the teaching of Management courses. Must make learning a challenge to both traditional and nontraditional students and to teach and work with enthusiasm and integrity in accordance with the mission of the University. The ideal faculty member is committed to urban undergraduate education, interested in undergraduate research and/or has experience in program development. Specific responsibilities are to help maintain a quality, competitive, and up-to-date educational program; to prepare for teaching assignments and present class material which is current, challenging and thought provoking; possess both a theoretical and practical knowledge of current trends and issues in his/her area of specialization; to prepare comprehensive syllabi and outlines for each course taught; maintain at least 10 office hours each week in order to be available for students; to advise and mentor Management students; to assist with registration and proposal development for the program; to attend regularly scheduled and special faculty departmental and School meetings; to serve on standing committees as requested by the Department Chair, Dean of the academic unit, the Provost and Vice President for Academic and Student Affairs, or the President; and to perform related duties as requested by the Department Chair, Dean of the academic unit, the Provost and Vice President for Academic and Student Affairs, or the President.

Qualifications: Ph.D. or D.B.A. in Management from an AACSB accredited institution; ABD nearing completion will be considered; academic preparation and experience teaching a range of Management courses; demonstrated record of excellence in teaching and active research within the field is required; sensitivity to academic and cultural diversity; experience in grant acquisition desirable; and a commitment to the mission and vision of the University.

Salary: Competitive salary range and comprehensive fringe benefits package.

Setting: Founded in 1875, Huston-Tillotson University is Austin's first institution of higher education. The University is an independent, liberal arts, church-related, historically black institution located on a 23-acre tree-lined campus near downtown Austin, Texas. The University is affiliated with The United Methodist Church, the United Church of Christ, and the United Negro College Fund (The College Fund). Undergraduate, four-year degrees in business, education, the humanities, natural sciences, and social sciences are awarded. Huston-Tillotson University is multi-cultural, multi-ethnic, and multi-faith, and welcomes students of all ages, races, and religions. While faculty are engaged in a range of activities, their primary focus is teaching. The student-teacher ratio is 20 to 1, which allows an environment of personalized attention to students

Application Procedure: Candidates should submit a letter of interest establishing qualifications for the position, a current resume, official transcripts, an HT application, and three letters of recommendation. HT applications can be found at www.htu.edu. ***This position is opened until filled. Start date is Fall 2012.*** Forward application packets to: Director of Human Resources, Huston-Tillotson University, 900 Chicon St., Austin, TX 78702-2795.