




**STAFF HOLIDAY/BREAK SCHEDULE**

**November 2016 –June 2017**

Holidays	
Thanksgiving	12:00 noon, Wednesday, November 23, 2016 through Friday, November 25, 2016
Christmas	Friday, December 23, 2016 through Friday, December 30, 2016
New Year	Monday, January 2, 2017
Martin Luther King, Jr. Birthday	Monday, January 16, 2017
Spring Break	Thursday, March 16, 2017 through Friday, March 17, 2017
Good Friday	Friday, April 14, 2017
Memorial Day	Monday, May 29, 2017
Proclamation	Monday, June 19, 2017

NOTES:

- Essential personnel may be required to work during Holiday or Break periods.
- Leave requested in conjunction with University Holidays or Breaks must be approved in advance by the Supervisor and Unit Vice President.

Approved  Date 11/4/16  
 Colette Pierce Burnette, Ed.D.